

STEERING COMMITTEE MINUTES

The Steering Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, May 9, 2013 at 6:45 p.m. in Conference Room #1 at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Annette Stafford, Paul Abercrombie, Billy Rowland, Fred Weston, Randy Hall, Kenneth Reich, Jeff Joines, Eugene Murray, Gary Keith and Mike Justice, being all the members of the Committee with the exception of Commissioners Clint Thomas, Bernie Ash, Wendell Marlowe and Adam Bannach, who were absent. Also present was County Attorney Michael R. Jennings.

Chairman Hall called the meeting to order and determined that a quorum was present.

The proposed agenda for the May 20, 2013 County Commission meeting was presented.

Motion to recommend the agenda to the County Commission was made by Commissioner Abercrombie, seconded by Commissioner Stafford and carried unanimously.

There being no further business to come before the Committee, on motion of Commissioner Reich, seconded by Commissioner Stafford, the Committee voted unanimously to adjourn.

MINUTES COMMITTEE MINUTES

The Minutes Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, May 9, 2013 at 6:30 p.m. in Conference Room #1 at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Paul Abercrombie, Jerry McFarland, Billy Rowland and Fred Weston, being all the members of the Committee with the exception of Commissioner Clint Thomas, who was absent. Also present was County Attorney Michael R. Jennings.

Chairman Abercrombie called the meeting to order and determined that a quorum was present.

The proposed minutes of the April 5, 2013 County Commission Meeting were reviewed. Commissioner Weston suggested that the questions asked by Commissioner Brockman about the pay plan of all department heads who addressed Commission should be reflected in the minutes. Motion to recommend these minutes, with the additions suggested by Commissioner Weston, to the full County Commission was made by Commissioner Rowland, seconded by Commissioner McFarland and carried unanimously.

There being no further business to come before the Committee, Chairman Abercrombie declared the meeting adjourned.

EMERGENCY MANAGEMENT AGENCY COMMITTEE

The Emergency Management Agency Committee of the County Commission of Wilson County, Tennessee met in regular session on Tuesday, April 30, 2013 at 6:30 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Bernie Ash, Kenneth Reich, Sara Patton and Randy Hall, being all the members of the Committee with the exception of Commissioners Wendell Marlowe, Becky Siever and Clint Thomas who were absent. Also present was Finance Director Aaron Maynard, WEMA Director John Jewell, WEMA Finance Officer Rick Woodward, Commissioner Terry Scruggs and Assistant to the County Attorney Jan Jewell.

Chairman Bernie Ash called the meeting to order and determined that a quorum was present.

Motion to approve the minutes of the April 2, 2013 meeting as printed was made by Commissioner Patton, seconded by Commissioner Hall and carried unanimously.

Chairman Ash turned the meeting over to WEMA Director Jewell.

Director Jewell discussed with the Committee a proposed policy concerning public assist calls. He advised that the agency has responded to multiple calls to assist individuals with minor needs such as being placed back in bed or back into a wheelchair, administering medications and even placing groceries into the cabinets. Public assist calls have not been limited to

individuals but are also received from assisted living facilities requesting agency personnel to help their paid personnel lift a patient. Responding to these calls is both costly and can limit medical units and crews from answering more legitimate and life-threatening calls. To date, no charges have been assessed for these types of calls.

Director Jewell was requesting approval to change the classification from "Public Assist" to "Medical Incident with a Signed Refusal". When responding to these types of calls, members of the crew will obtain vital signs and record them, both for an individual or an individual residing in an assisted living facility. The medical incident would be entered into the medical records system and forwarded to medical records billing where a charge could be assessed. Director Jewell proposed a charge of Three Hundred Dollars (\$300) per call for an individual residing in an assisted living facility and a charge of One Hundred Dollars (\$100) per call for an individual residing in a private residence. He also suggested that any individual (residing in private residence) with more than three (3) calls in a one month's period of time, with refusals, be charged for those calls over the first three and all calls from assisting living facilities.

After much discussion, motion to approve the policy with the following amendments: 1) More than 1 call with refusal for an individual and all calls to assisted living facilities will be charged; 2) A Three Hundred Dollar (\$300) charge will be assessed to all "Medical Incident with a Signed Refusal" calls to an individual residing in a private residence and a One Hundred Dollar (\$100) charge to individuals living in an assisted living facility was made by Commissioner Patton, seconded by Commissioner Reich and carried unanimously.

Director Jewell advised that the agency had received funds from the State of Tennessee 2012 Educational Incentive Pay program in the amount of \$10,200.00. \$8,783.24 needs to be transferred from the General Fund into the Salary Supplements line item. Motion to approve the transfer of \$8,783.24 was made by Commissioner Hall, seconded by Commissioner Reich and carried unanimously. \$1,416.76 needs to be transferred from the Fire Prevention & Control Fund into the Salary Supplements line item. Motion to approve the transfer the \$1,416.76 was made by Commissioner Reich, seconded by Commissioner Patton and carried unanimously. Director Jewell then discussed two budget amendment requests to transfer funds into insufficient line items to cover the remaining 2013 fiscal year. He requested \$6,500 be transferred from the General Fund to Communications and Utilities. Motion to approve this line item transfer was made by Commissioner Hall, seconded by Commissioner Reich and carried unanimously.

The second budget amendment request would transfer \$2,600 from Fire Prevention & Control to line items Communications and Utilities. Motion to approve this line item transfer was made by Commissioner Reich, seconded by Commissioner Hall and carried unanimously. A general discussion was held on the Agency's needs assessments for the 2013-2014 budget. Raises for employees and communication tower sites that would benefit WEMA and the Sheriff's Department were among the issues discussed.

Director Jewell reported on an engine failure issue with one of the reserve pumper trucks. A 20 quarts of oil deficit (holds 30 qrts.) was the reason the engine shut down. Issue is being dealt with.

Director Jewell presented a list of surplus items. The refrigerator would be listed on govdeals.com and the batteries would need to be destroyed. Motion to approve the items for surplus was made by Commissioner Hall, seconded by Commissioner Patton and carried unanimously.

There being no further business to come before the Committee, on motion of Commissioner Patton, seconded by Commissioner Hall, the Committee voted unanimously to adjourn.

LAW ENFORCEMENT COMMITTEE MINUTES

The Law Enforcement Committee of the County Commission of Wilson County, Tennessee, met in regular session on Tuesday, May 7, 2013 at 6:30p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Kenneth Reich, Paul Abercrombie, Jerry McFarland, Terry Scruggs and William Glover, being all the members of the Committee with the exception of Commissioner Mike Justice and Chad Barnard. Also present was

Finance Director Aaron Maynard, Captain Terry Davis and Assistant to the County Attorney Jan Jewell.

Vice Chairman Reich called the meeting to order and determined that a quorum was present.

Motion to approve the minutes of the March 18, 2013 meeting as printed was made by Commissioner Glover, seconded by Commissioner Abercrombie and carried unanimously.

Captain Terry Davis presented a Budget Amendment Request to transfer \$300,000.00 into Medical and Dental Services, Drugs and Medical Services, Food Supplies and Custodial Supplies from State Inmate Reimbursement. He advised that it cost the County approximately \$1.12 per inmate per meal. He also advised of some medical issues over the past few months which created excessive costs. Captain Davis advised that the State reimburses the County for State inmate's care and housing at \$39.00 per day per inmate. Motion to recommend the line item transfers to the Budget Committee was made by Commissioner McFarland, seconded by Commissioner Glover and carried unanimously.

Captain Davis discussed briefly with the Committee the proposed budget for 2013-2014 fiscal year. He advised that he would be working with Finance Director Maynard to finalize his budget.

Captain Davis also reported on the SRO program. He advised that the increase of expenditures would be support by the County and Lebanon Special Schools District. State funding would be limited.

There being no further business to come before the Committee on motion of Commissioner Glover, seconded by Commissioner Scruggs, the Committee voted unanimously to adjourn.

EDUCATION COMMITTEE MINUTES

The Education Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, May 9, 2013 at 6:00 p.m. in Conference Room #1 at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Randy Hall, Paul Abercrombie, Chad Barnard, Terry Scruggs, Jeff Joines and Annette Stafford, being all the members of the Committee with the exception of Commissioner Becky Siever, who was absent. Also present was Finance Director Aaron Maynard and County Attorney Michael R. Jennings.

Chairman Stafford called the meeting to order and determined that a quorum was present.

The minutes of the February 14, 2013 meeting were presented. Motion to approve the minutes as printed was made by Commissioner Hall, seconded by Commissioner Abercrombie and carried unanimously.

County Attorney Jennings advised that the School Board had two Budget Amendment Requests for consideration at their meeting on Monday, May 6, 2013. One of the Budget Amendments was defeated. The other Budget Amendment was not voted upon. Therefore those resolutions are not before you this evening.

Chairman Stafford suggested to the Committee that a resolution honoring outgoing Director of Schools Mike Davis be prepared and presented to the County Commission at the May 20, 2013 meeting. She has a copy of Director Davis' resume. Deputy Director of Schools Mickey Hall is gathering additional information. Motion to sponsor a resolution honoring Director of Schools Mike Davis was made by Commissioner Joines, seconded by Commissioner Hall and carried unanimously. County Attorney Jennings noted that all the information necessary for the resolution probably will not be in until Wednesday. Because honorarium resolutions do not have to be in the packet, this resolution can still be presented at the May 20, 2013 meeting.

There being no further business to come before the Committee on motion of Commissioner Abercrombie, seconded by Commissioner Hall, the Committee voted

unanimously to adjourn.

DELINQUENT TAX COMMITTEE MINUTES

The Delinquent Tax Committee of the County Commission of Wilson County, Tennessee met in called session on Thursday, May 9, 2013 at 5:30 p.m. in the Finance Department's Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Randy Hall, Jim Bradshaw, Frank Bush and Sara Patton, being all the members of the Committee with the exception of Commissioner Adam Bannach, who was absent. Also present was Delinquent Tax Attorney Robert T. Rochelle, Finance Director Aaron Maynard, Clerk & Master Barbara Webb, Deputy Clerk & Master Bonita Brandon and County Attorney Michael R. Jennings.

Chairman Hall called the meeting to order and determined that a quorum was present.

Delinquent Tax Attorney Robert T. Rochelle distributed a handout entitled "SUMMARY- Delinquent Taxes As of May 3, 2013". A copy of this handout is attached to these minutes and incorporated herein by reference. The numbers on this Summary were discussed. It was noted that the amount referred for collection this year in the County is approximately 1.2 Million, which is up approximately \$250,000 over last year. Attorney Rochelle reported that everything has now been filed for all three cities and Wilson County.

Chairman Hall asked Clerk & Master Barbara Webb about the status of the Delinquent Tax program. Both Barbara Webb and Deputy Clerk Bonita Brandon agreed that everything is good and the Delinquent Tax Attorney is doing a good job.

Finance Director Maynard indicated there were no issues from the Finance Department.

Attorney Rochelle requested that, should any member receive any complaints, to please let him know.

There being no further business to come before the Committee on motion of Commissioner Bradshaw, seconded by Commissioner Patton, the Committee voted unanimously to adjourn.

JUDICIAL COMMITTEE MINUTES

The Judicial Committee of the County Commission of Wilson County, Tennessee met in regular session on Tuesday, May 7, 2013 at 6:00p.m. in Conference Room #1 at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Gary Keith, Randy Hall and William Glover, being all the members of the Committee with the exception of Commissioners Eugene Murray and Mike Justice, who were absent. Also present was Finance Director Aaron Maynard, Jeff Dickson of Drug Court, and Assistant to the County Attorney Jan Jewell.

Chairman Keith called the meeting to order at 6:00 p.m. and determined that a quorum was present.

Minutes of the February 12, 2013 meeting were presented. Motion to approve the minutes as printed was made by Commissioner Hall, seconded by Commissioner Glover and

carried unanimously.

Chairman Keith welcomed Commissioner Glover who is replacing Commissioner Brockman on the Committee.

Jeff Dickson of Drug Court presented a Budget Amendment Request to transfer \$800.00 into "Travel" to cover the remaining fiscal year expenses. Motion to recommend the line item transfer to the Budget Committee was made by Commissioner Glover, seconded by Commissioner Hall and carried unanimously.

Jeff Dickson explained that a re-organization was taking place in the system. His program may lose some funding and gain from other grant programs. He advised there will be a shortfall of available funding for 2013-2014. This has created the loss of a part-time position in his department.

Chief Judicial Commissioner Randy Hankins presented a Budget Amendment Request to transfer \$5,800.00 into "Part-time Personnel" to cover the remaining fiscal year expenses. He advised that the imbalance was created by the Given Phillips issue. Motion to recommend the line item transfer to the Budget Committee was made by Commissioner Glover, seconded by Commissioner Hall and carried unanimously.

Chairman Keith recessed the meeting until Dena Ferraro could arrive. Ms. Ferraro had been told that the meeting was scheduled for 6:30 p.m.

Dena Ferraro arrived at 6:27p.m. Chairman Keith called the meeting back into session.

Dena Ferraro of Probation Services presented a Budget Amendment Request to transfer \$7,000.00 into "Contracted Services" to balance out the remaining fiscal year. Motion to recommend the line item transfer to the Budget Committee was made by Commissioner Hall, seconded by Commissioner Glover and carried unanimously.

Ms. Ferraro briefly discussed her department's proposed budget and needs for 2013-2014 fiscal year. No action was taken.

Ms. Ferraro also discussed the Adult Education Programs conducted by her office.

These programs have had much success and the State has been very supportive. She advised that a reduction may be possible in the 2013-2014 budget to \$5,000.00 because the program is sustaining itself. No action was taken.

There being no further business to come before the Committee, on motion of

Commissioner Hall, seconded by Commissioner Glover, the Committee voted unanimously to adjourn.

JOINT MEETING OF PLANNING & ZONING COMMITTEE AND LAW ENFORCEMENT COMMITTEE

The Planning & Zoning Committee and the Law Enforcement Committee met in called joint session on Tuesday, May 7, 2013 at 7:00 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present of the Planning & Zoning Committee were Commissioners Eugene Murray, Jerry McFarland, Jeff Joines and William Glover, being all the members of the Committee with the exception of Commissioners Wendell Marlowe, Mike Justice and Jason Brockman, who were absent. Those members present of the Law Enforcement Committee were Commissioners Kenneth Reich, Paul Abercrombie, Jerry McFarland, Terry Scruggs and William Glover, being all the members of the Committee with the exception of Commissioners Mike Justice and Chad Barnard, who were absent. Also present was County Planner Tom Brashear, Building Inspector Bobby Sloan, Captain Terry Davis and Assistant to the County Attorney Jan Jewell.

Chairman Eugene Murray called the Planning & Zoning Committee to order and determined that a quorum was present.

Motion to approve the minutes of the April 9, 2013 meeting as printed was made by Commissioner Joines, seconded by Commissioner Glover and carried unanimously.

Vice Chairman Kenneth Reich called the Law Enforcement Committee to order and determined that a quorum was present.

Chairman Murray conducted the joint meeting.

Chairman Murray advised the committees that complaints were being received from areas all across the county concerning noise issues: firing of guns, loud music, car engines being rewed, barking dogs and other animal noises, construction, etc. The Planning & Zoning Committee was proposing a "Noise Control" resolution and would like input from the Law

Enforcement Committee. A copy of the resolution was distributed and incorporated to these minutes herein by reference.

Planner Brashear distributed a copy of the resolution with his recommendations as to language clarification. He noted that the document would need to be a "free standing" ordinance and not incorporated in the County's Zoning Ordinance.

Captain Davis advised the Committees that the Sheriff's Department deals with these same issues on a daily basis. Citizens receive a warning and usually cease their activities. The Sheriff's Department enforces State laws but have no authority over zoning/codes issues.

Commissioner McFarland distributed a copy of Section 39-17-30S(b) which refers to disorderly conduct issues under the State "Criminal Code". He noted there is no need for an additional ordinance.

Vice Chairman Reich asked the Law Enforcement Committee if they had a recommendation. After much discussion a motion to have Chairman Murray meet with Sheriff Bryan and County Attorney Mike Jennings for their opinion on the resolution and report back to the Committees was made by Commissioner Abercrombie, seconded by Commissioner Glover. Motion fails by a vote of 3-Yes, 2-No, 2-Absent.

After more discussion, motion to amend the original motion by adding that another joint meeting would be scheduled with the sheriff and legal counsel present so that all Committee members could be present for the discussion was made by Commissioner McFarland, seconded by Commissioner Scruggs and carried unanimously.

There being no further business to come before the Committees, on motion of Commissioner Abercrombie, seconded by Commissioner Scruggs, the Committees voted unanimously to adjourn.

URBAN TYPE PUBLIC FACILITIES BOARD MINUTES

The Urban Type Public Facilities Board of the County Commission of Wilson County, Tennessee met in regular session on Friday, May 3, 2013 at the conclusion of the Wilson County Road Commission meeting at the office of the Wilson County Road Commission at 1000 Tennessee Boulevard in Lebanon, Tennessee. Those members present were County Mayor Randall Hutto and County Commissioners Jeff Joines, Billy Rowland, Adam Bannach and Kenneth Reich, being all the members of the Board. Also present was Landfill Superintendent Cindy Lynch, Finance Director Aaron Maynard, Stormwater Director John Dewaal and County Attorney Legal Assistant Becky Fox.

Chairman Hutto called the meeting to order at 9:15 a.m. and determined that a quorum was present.

The minutes of the April 5, 2013 meeting were presented. Motion to approve these minutes was made by Commissioner Rowland, seconded by Commissioner Bannach and carried unanimously. There were no delegations to appear before the Board with regard to Solid Waste.

There was no Legal Report for today's meeting.

Landfill Superintendent Cindy Lynch gave the Solid Waste Report. 4,678 cubic yards were collected during the month of April for total revenue of \$42,106.24. In collections and hauling, 1,179.19 tons were collected and hauled to either Smith County or recycled. 3,390 cubic yards were hauled to the Class III/IV Landfill. Recycling tonnage for the month of April was 206.48 tons. Recycling revenue continues to decrease because of the current prices for recycling items. There were 221 pulls from the convenience centers.

Since the 1st weekend in April, the landfill is now open on Saturdays. The last weekend in April was very slow because of the heavy rains. The City of Lebanon completed its annual Spring Clean-up and the amount of debris they hauled to the landfill was cut in half from 2012.

Superintendent Lynch advised the Board that she has been approached by the Smith County Landfill to renegotiate their current contract, which is up for renewal in June, 2014. County Attorney Jennings had advised Ms. Lynch that it would be a "good idea" to lock in rates for the next five years. Ms. Lynch believes that the Smith County Landfill might be up for sale in the near future so a new contract would be a good idea. Currently, Wilson County is the biggest customer for Smith County at their lowest rate. Ms. Lynch checked with Rutherford County and they currently charge \$69/ton.

Motion to have the County Attorney, County Mayor and Landfill Superintendent renegotiate the Smith County Landfill contract was made by Commissioner Bannach, seconded by Commissioner Reich and

carried unanimously.

Superintendent Lynch requested the Board's approval to hire a part time seasonal position at the landfill to assist with mowing, weed eating, etc. The 207 Budget does not have a line item for part time personnel. The money would have to come from the 116 Budget for May and June. Finance Director Maynard advised that the part time personnel line item can be added to the 207 Budget for the 2013-2014 fiscal year. Motion to approve the position of a part time seasonal employee at the landfill was made by Commissioner Joines, seconded by Commissioner Bannach and carried unanimously.

Superintendent Lynch advised that she will present her budgets to the Board at the June meeting. Commissioner Joines asked if there was any money in her budgets to start replacing the trucks. A general discussion was held regarding a five year plan to replace older vehicles. Superintendent Lynch will provide the Board with the information regarding the age, mileage, etc. for each vehicle used by the landfill.

Motion to approve the landfill Superintendent's Report was made by Commissioner Joines, seconded by Commissioner Rowland and carried unanimously.

There was no new business to come before the Board with regard to Solid Waste.

There was no old business to come before the Board with regard to Solid Waste.

The Board then turned its attention to Stormwater issues.

Stormwater Director John Dewaal distributed several handouts that included "Stormwater Report" (a copy of which is attached and incorporated herein by reference), "Wilson County Stormwater Management Ordinance" and "Buffer Requirements".

Director Dewaal reviewed the "Stormwater Report" with the Board. He advised that stream monitoring tests had occurred on several impacted creeks. He is currently working on a plan of action for the state that would limit the monetary impact on the County.

Director Dewaal discussed with the Board the proposed changes that had been made to the current Stormwater Ordinance. He has also recommended the "Buffer Requirements". There was a general discussion held about the two documents. He would like the Board to review these proposed documents, contact him with any questions or concerns and then have the Board vote on the implementation of the new Stormwater Ordinance and Buffer Requirements at the June meeting. Director Dewaal advised the Board that he has met with County Attorney Jennings about these proposed changes to the Stormwater Ordinance. The County Attorney needs to review the "Buffer Requirements" for legality.

Director Dewaal advised that he had received the State Audit Report a few days ago. He will have a comprehensive report on the findings and actions to be taken by the Stormwater Department for any corrective issues in the audit report at the June meeting.

Motion to approve the Stormwater Director's Report was made by Commissioner Joines, seconded by Commissioner Reich and carried unanimously.

There were no delegations to appear before the Board with regard to Stormwater.

There being no further business to come before the Board, Chairman Hutto declared the meeting adjourned.

BUDGET COMMITTEE MINUTES

The Budget Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, May 9, 2013 at 7:00p.m. in Conference Room #1 at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Mike Justice, Sara Patton, Jerry McFarland, Wendell Marlowe and County Mayor Administrative Assistant Rachel Warren serving by designation of Wilson County Mayor Randall Hutto. Also present was Finance Director Aaron Maynard, County Attorney Michael R. Jennings and several County Commissioners.

Chairman Justice called the meeting to order and determined that a quorum was present.

Chairman Justice advised that he had received a letter from County Mayor Hutto designating his assistant, Rachel Warren, to serve as his proxy for the May 9, 2013 meeting. She will have full voting rights in his stead for this meeting only. A copy of this letter is attached to these minutes.

The minutes of the April 4, 2013 meeting were presented. Motion to approve these minutes as printed was made by Commissioner Marlowe, seconded by Commissioner McFarland and carried unanimously.

Chairman Justice suggested, with the concurrence of Finance Director Aaron Maynard, that the

Financial Report be moved on the agenda to the end of the meeting.

Drug Court Coordinator Jeff Dickson presented a Budget Amendment Request for the Drug Court. Motion to recommend this budget amendment request to the County Commission was made by Commissioner McFarland, seconded by Commissioner Patton and carried unanimously.

Jeff Dickson advised the Committee the Drug Court has found favor with State Government and there has been a nice article in the paper about Wilson County's Drug Court. He is providing information for the future budget. One of the grants he receives has been increased; however, another one of the grants has gone away. He will be working with HR Director Sullivan and Finance Director Maynard to deal with how this affects his budget.

Chief Judicial Commissioner Randy Hankins presented a budget amendment request for the Judicial Commissioners. Motion to recommend this budget amendment request to the County Commission was made by Commissioner McFarland, seconded by Commissioner Patton and carried unanimously.

Finance Director Maynard presented a budget amendment request for Stormwater Grant.

Motion to recommend this budget amendment request to the County Commission was made by Commissioner McFarland, seconded by Commissioner Patton and carried unanimously.

WEMA Director John Jewell presented budget amendment requests for salary supplements in the Fire Prevention and Control Fund and the General Fund. Motion to recommend these two budget amendment requests to the County Commission was made by Commissioner McFarland, seconded by Commissioner Marlowe and carried unanimously.

WEMA Director John Jewell presented a budget amendment request for line item transfers into Communication and Utilities in both the Fire Prevention and Control Fund and the General Fund.

Motion to recommend these budget amendment requests to the County Commission was made by Commissioner Marlowe, seconded by Rachel Warren and carried unanimously.

WEMA Director Jewell presented the proposed WEMA policy for Public Assist Calls. A general discussion was held. Motion to recommend approval of the policy, as amended, was made by Commissioner McFarland, seconded by Commissioner Marlowe and carried unanimously.

WEMA Director Jewell presented a list of items to be declared surplus. Motion to declare the items on the attached sheet as surplus was made by Commissioner McFarland, seconded by Commissioner Patton and carried unanimously.

Finance Director Maynard presented a budget amendment request for the Sheriffs Department. Motion to recommend this budget amendment request to the County Commission was made by Commissioner McFarland, seconded by Rachel Warren and carried unanimously.

Finance Director Maynard presented a budget amendment request for Probation Services.

Motion to recommend this budget amendment to the County Commission was made by Commissioner Patton, seconded by Commissioner McFarland and carried unanimously.

County Attorney Jennings advised that School Board budget amendments 2013-07 and 2013-08 were not approved by the Board of Education at their meeting on Monday, May 6, 2013. Therefore, they are not before this Committee for consideration this evening.

Finance Director Maynard presented a budget amendment request for the Rural Debt Service.

Motion to recommend this budget amendment request to the County Commission was made by Commissioner Patton, seconded by Commissioner McFarland and carried unanimously.

Finance Director Maynard presented a budget amendment request for the General Fund.

Motion to recommend the budget amendment request to the County Commission was made by Rachel Warren, seconded by Commissioner Patton and carried unanimously.

G.C. Hixson, Executive Director of the Joint Economic and Community Development Board, presented a payment in lieu of tax (PILOT) request for "Project Pellet". Mr. Hixson explained to the Committee about this company and their request. This is an international corporation seeking to locate an advanced manufacturing facility in the United States. They will construct two separate facilities consisting of an 18,000 square foot corporate headquarters facility and a separate 100,000 square foot manufacturing facility. The company presently has over 500 worldwide employees in their six facilities in Italy, Brazil and Mexico. This facility will serve as its corporate headquarters and production facility in the United States. It will require the employment of 50 employees over the first 24 months. Average pay for the production, technical and management employees will be \$32/hour or \$66,560/year. The City of Lebanon has committed \$170,000 out of its Sewer Fund to match a grant to extend the sewer across Highway 109 to Kenwal Steel and to the property being purchased by Project Pellet. The

company plans to be in operation by January 15, 2014. The project qualifies for a six year term in the PILOT program and the JECDB Executive Committee has recommended approval of this project. A general discussion was held. Motion to approve this project was made by Commissioner Patton, seconded by Commissioner McFarland and carried unanimously.

G.C. Hixson presented a second payment in lieu of tax (PILOT) request for "Project Thrill". He discussed with the Committee the corporation involved. They will not be creating any new jobs. They do meet the formula for a three year PILOT program, although two years will be competitive. After some discussion, motion to approve the PILOT request for two years for Project Thrill was made by Commissioner Patton, seconded by Commissioner McFarland and carried unanimously.

G.C. Hixson advised that this Committee has approved eleven PILOT projects since 2006. In response to a question from Commissioner Patton, he advised that five of the projects were "warehouse logistics" projects. He also informed the Committee that TACLE Seating has now rolled off their PILOT project and they are fully on the tax rolls of Wilson County.

Finance Director Maynard advised that we are on track with the current Financial Report and nothing has changed. We are ahead of where we were at the same period of time last year.

Rachel Warren advised that County Mayor Hutto was not in attendance this evening because his daughter, Megan, is a senior at Lebanon High School and is graduating from the Tennessee Scholars Program this evening at 7 p.m.

Rachel Warren read to the Committee a two page statement, prepared by County Mayor Hutto, concerning the proposed employee pay plan. She distributed a copy of this statement, along with supporting attachments, to each Committee member. It was noted that Human Resources Director Alanna Sullivan has taken another position in a neighboring state and will be leaving the employment of Wilson County on May 23, 2013. A copy of these documents are attached to these minutes and incorporated herein by reference.

Chairman Justice suggested that this Committee defer any discussion on the pay plan. He advised that he has received many calls today from people who think we are not discussing this tonight. There was much discussion about the pay plan. Commissioner Marlowe is concerned that, even if we don't act on this pay plan this evening, we should not "trash it". After further discussion, motion to table this pay plan in this Committee was made by Commissioner McFarland. Finance Director Maynard suggested that it would be better to approve the 1% step increase but approval of the full pay plan is not being proposed this evening. Commissioner McFarland withdrew his motion.

Motion to defer consideration of this pay plan indefinitely until it is fixed was made by Chairman Justice, seconded by Commissioner Patton and carried unanimously.

Finance Director Maynard commented that it has been a pleasure to work with Human Resources Director Alanna Sullivan. She has done a good job for this County.

There being no further business to come before the Committee on motion of Commissioner Patton, seconded by Commissioner McFarland, the Committee voted unanimously to adjourn.

Wilson County Planning Commission Minutes

The Wilson County Planning Commission met Friday, January 18, 2013 at 11 :00 a.m. in the County

Commission Room of the Wilson County Courthouse located at 228 East Main Street Lebanon, Tennessee

pursuant to public notice. Those members present were Fitzpatrick, Graves, Hutto, Jewell, Jones, Locke,

Nokes, Williams and Woods constituting the entire membership with the exception of Dixon and Major who

were absent. Also present were the County Planning Staff, the County Building Inspectors Staff, the County

Attorney and Court Reporter Teresa Hatcher.

Chairman Fitzpatrick then asked all individuals who desired to make statements before the Commission to

stand and raise their right hand. She thereupon, administered the oath to every one of the prospective witnesses.

The minutes of the December 21, 2012 meeting were approved on motion of Woods second by Williams and all voting aye.

Old Business: NONE

New Business

01.} Final-Breckenridge Glen 91ots

Breckenridge Drive 98/21.01

Plat was presented. Staff read comments. Charlie Dean, Civil Engineer for the project was present

to answer questions and stated he is in agreement with all comments from Planning Staff,

Gladeville Utility District, and Wilson County Stormwater Department. On motion of Jones, second

by Nokes, with all voting aye the plat was approved subject to staff recommendations.

02.} Subdv.; Thomas & Mays Property Lot 1-B 1 lot

Windhaven Bay 50/153.00 po

Plat was presented. Planner Brashear stated the Wilson County Road Commission will not be

responsible for the construction of this road because it is not considered road right of way and must

be stated on plat. On motion of Graves, second by Woods, with all voting aye, the plat was

approved subject to staff recommendations.

03.} Combination Plat-Farley Smith Property 1 lot

Belotes Ferry Road 24/54.00

Plat was presented. Plat met requirements. On motion of Jones, second by Locke, with all voting

aye, the plat was approved based on staff recommendations.

There being no further business to come before the Commission the meeting was adjourned.

Chairman noted the staff recommendations and related discussions had entered into the decision making

of the Commission and directed the staff recommendations to be placed in the minute attachment file.

There being no further business to come before the Commission at this time, the same was on motion duly

made and seconded, adjourned.

Wilson County Planning Commission Minutes

The Wilson County Planning Commission met Friday, February 15, 2013 at 11:00 a.m. in the County Commission Room of the Wilson County Courthouse located at 228 East Main Street Lebanon, Tennessee pursuant to public notice. Those members present were Fitzpatrick, Dixon, Graves, Jewell, Jones, Locke, Major, Nokes, Williams and Woods constituting the entire

membership with the exception of Hutto who was absent placing Rachel Warren by proxy in his position for this meeting. Also present were the County Planning Staff, the County Building Inspectors Staff, the County Attorney and Court Reporter Teresa Hatcher.

Chairman Fitzpatrick then asked all individuals who desired to make statements before the Commission to stand and raise their right hand. She thereupon, administered the oath to every one of the prospective witnesses.

The minutes of the January 18, 2013 meeting were approved on motion of Dixon second by Nokes and all voting aye.

Old Business: NONE

New Business

01.) Sketch Plat-Windover 453lots

Guill Road & Alvin Sperry Road 97/84.00; 84.01; 84.02; 84.03; 84.04; 84.05; 84.06
98/4.02; 4.03; 4.04; 4.05; 4.06

Plat was presented. Staff read recommendations. JoAnn Aulds representing the property owner was present to answer questions and gave a brief history of the project both past and future. Caleb Thome, Project Manager with Ragan Smith and Associates was present to answer questions and agreed to all staff comments including Storm Water. After discussion motion made by Williams to approve, second by Dixon, Graves abstains, all others voting aye the plat was approved subject to staff recommendations.

02.) Rsb. Avalon Bay Lots 1 & 16 2lots

Needmore Road 501/Nl.OO; 16.00

Plat was presented. Staff read recommendations. On motion of Graves, second by Jewell, with all voting aye, the plat was approved subject to staff recommendations.

03.) Subdv.; Michael Lutz Property 1lot

Lone Oak Road & Nice Road 138/30.02

Applicant request deferral. On motion of Nokes, second by Locke, with all voting aye the request for deferral was granted.

There being no further business to come before the Commission the meeting was adjourned. Chairman noted the staff recommendations and related discussions had entered into the decision making of the Commission and directed the staff recommendations to be placed in the minute attachment file. There being no further business to come before the Commission at this time, the same was on motion duly made and seconded, adjourned.

Wilson County Planning Commission Minutes

The Wilson County Planning Commission met Friday, March 15, 2013 at 11:00 a.m. in the County Commission Room of the Wilson County Courthouse located at 228 East Main Street Lebanon, Tennessee pursuant to public notice. Those members present were Fitzpatrick, Dixon, Graves, Jewell, Jones, Locke, Major, Nokes, Williams and Woods constituting the entire membership with the exception of Hutto who was absent. Also present were the County Planning Staff, the County Building Inspectors Staff, the County Attorney and Court Reporter Teresa Hatcher.

Chairman Fitzpatrick then asked all individuals who desired to make statements before the Commission to stand and raise their right hand. She thereupon, administered the oath to every one of the prospective witnesses.

The minutes of the February 15, 2013 meeting were approved on motion of Williams second by Woods and all voting aye.

Old Business:

Subdv.; Michael Lutz Property
Lone Oak Road & Nice Road
1lot
138/30.02

Plat was presented. Staff read recommendations. County Storm Water Director John Dewaal stated the lot will be deemed a critical lot; therefore a critical lot plan and finished floor elevation determination will be needed. After discussion on motion of Williams, second by Nokes, and with all voting aye, the plat was approved subject to staff recommendations and engineering comments.

New Business

01.) Final-Masters View@ Pine Creek Phase 4 30 lots
Logue Road & Masters Way 99/60.01

Plat was presented. Staff read recommendations. Ryan Lovelace with Civil Site Design Group was present to answer questions and stated they will comply with all Engineering and Planning Staff recommendations. After discussion on motion of Graves, second by Locke, Dixon abstains, with all others voting aye, the plat was approved subject to staff recommendations and engineering comments with correspondence letter from Civil Site Design Group being made a part of the record.

02.) Final-Masters View@ Pine Creek Phase 5 22lots
Logue Road & Masters Way 99/60.01

Plat was presented. Staff read recommendations. After discussion on motion of Graves, second by Williams, Dixon abstains, with all others voting aye, the plat was approved subject to Planning Staff recommendations and Engineering comments with correspondence letter from Civil Site Design Group being made a part of the record.

03.) Prelim.; Windover Subdivision 453lots

Guill Road & Alvin Sperry Road 97/84.00-84.06; 98/4.02-4.06

Plat was presented. Staff read recommendations stating that the majority if not all phases of this development will fall within the City of Mt. Juliet Planning region due to Growth Plan modifications. The City of Mt. Juliet will be expanding their planning region to match their growth boundary. Attorney Jere McCulloch representing the applicant was present to answer questions. After discussion pertaining to road connectivity with representative agreeing to traffic study, emergency services accessibility, sidewalks and open space requirements, motion was made by Dixon to approve, second by Nokes, Graves abstains, and Jewell voting NO, with all others voting aye the plat was approved subject to staff recommendations and correspondence letter from Caleb Thome, project manager with Ragan-Smith Associates being made a part of the record.

04.) Subdv.; Christopher Blankenship Subdivision 1lot
6455 Stewarts Ferry Pike 117/18.00

Plat was presented. Staff read recommendations. After discussion on motion of Woods, second by Williams, with all voting aye, the plat was deferred until such time as sewer/septic and other issues can be addressed.

05.) Rsb.; Thomas & Betty McFarland Heirs Lot 4
Burnett Road

1lot
99/72.00

Plat was presented. Staff read recommendations. Bill Robinson representing the applicant was present to answer questions. After discussion on motion Williams second by Graves, with all voting aye, the plat was approved subject to staff recommendations.

06.) Amd.; Spencer Creek Lakeside Homes Sec. 1 Lot 12

Harbor Drive

1lot

13P/N26.00

Plat was presented. Staff read recommendations. After discussion on motion of Dixon, second by Woods, with all voting aye, the plat was approved subject to staff recommendations.

On motion of Jones, second by Williams, with all voting aye, the following items were presented and affirmed subject to staff recommendations.

A.) Site Plan-Tri-Force Equipment Yard

Jennings Pond Road

additional buildings

Withdrawn from agenda. No action needed.

B.) Revised Plat-Masters View@ Pine Creek Phase 1 & Phase 6

1lot

142/20.00

Masters Way 99/60.01

Allowing sidewalks inside the road right-of-way, sidewalks to be maintained by the Home Owners Association.

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C.) Amd.; Plantation South Section Seven A Lot121

Meriweather Lane

Amending FFE from 485.0 to 480.5

1lot

46F/E/3.00

D.) Subdv.; Melburn Adon Denney Property 1lot

1292 Shop Springs Road 105/24.00 po

0.64 acres not a separate building site to be added to adjacent parcel

E.) Consolidation Plat/Soils Amendment

Chestnut Glen Subdivision Lots 30 & 31

Sterling Oak Court & Bending Chestnut Drive

Combining two lots into one and amending soils area

F.) Soils Amendment

The Gray Property Lot 4

East Old Laguardo Road

Amending soils area

1lot

13UB/30.00: 31.00

1lot

33/25.05

There being no further business to come before the Commission the meeting was adjourned.

Chairman noted the staff recommendations and related discussions had entered into the decision making of the Commission and directed the staff recommendations to be placed in the minute attachment file. There being no further business to come before the Commission at this time, the same was on motion duly made and seconded, adjourned.

MINUTES OF THE MEETING OF THE
WILSON COUNTY LIBRARY BOARD

The Wilson County Library Board met Monday, December 3, 2012 at 5:25PM at the Lebanon Library with Chair Diane Weathers presiding.

Members present: Chair Diane Weathers, Connie Wright, William Taylor, Carolyn Miller, Jim Mills, Kevin Huddleston and Bettye Stone.

Also present was Stones River Regional Board member Betty Jo Dedman and Wilson County Librarians Alesia Burnley, Nancy Armstrong and Pamela Wiggins and Regional Board Director Betty Jo Jarvis.

Stones River Board member Peggy Simpson was absent.

There being no corrections or additions to the minutes of the October 1 meeting, they were approved on a motion by Bettye Stone and seconded by William Taylor.

The Finance Chair Connie Wright presented the financial report. William Taylor made a motion, seconded by Carolyn Miller, that the report be approved. Motion passed.

The Reports in the packet are as follows:

September

October

September

October

September

October

September

October

Lebanon

21,185

22,273

10,672

11,869

3,121

3,556

183

164

Circulation

Mt. Juliet

26,599

29,271

People Count

12,027

12,671

Computer Usage

1,560

1,500

New Cards

163

197

Watertown

2,490

2,636

4,738

3,642

814

565

4

16

Total of(627) new cards were issued in July and August.

Betty Jo Jarvis reported that Courier Bags were moving today and should increase after the first of the year.

Also the Regional Library is working on a Strategic Plan and the libraries should begin planning on their priorities of critical services, etc.

The Building Chair, William Taylor reported that the Mt. Juliet Library has several building issues. Nancy Armstrong, Mt. Juliet Librarian, reported that there is a sagging bulkhead near the circulation desk. She has had some estimates from \$700 up to \$8500. After much discussion a motion was made by Bettye Stone, seconded by Kevin Huddleston that William Taylor and other qualified engineers will inspect it and

after talking with contractors make a decision to have the work done as soon as possible as inexpensively as possible.

Nancy also reported that a crack which has been on the front wall near ceiling has opened wider. Nancy has contacted TOOT and they referred her to the contractor for pre-blasting pictures to show the effect the road work may have had on the building. William Taylor will also check this when he goes to Mt Juliet Library.

The south side of the library which receives the worse winds has damage and Mr. Van Hook, contractor, gave a quote to use wood to replace under the soffit on the south side for \$5,175 and also gave a quote of \$14,000 to replace all around the building. Nancy and the board felt that only the south side needs to be replaced. William will also check this.

The Board had allocated \$1,000 for lighting for the new sign at the Mt. Juliet Library. The estimate is \$1,258.75. William Taylor made a motion to pay the extra \$258.75 and was seconded by Connie Wright. Motion was passed. Footing and brickwork for the sign should be started this week.

Jim Mills reported that we will need one full-time employee at both Lebanon and Mt Juliet. Nancy said her employee has decided to stay so that position is no longer vacant at Mt. Juliet. Alesia reported that she has had five (5) part-time employees apply for the full-time at Lebanon, Alesia and Jim Mills will work to find the best employee for the full-time position after Christmas.

Betty Stone reported on the Roast and had two items for the Board to decide. One was to raise the price of the Roast ticket from \$25 to \$35 and also as to whether to look into finding other caterers to give us quotes for the Roast. This is the 23rd year for the Roast and the price has never changed. Betty Dedman made a motion, seconded by Kevin Huddleston to raise the price from \$25 to \$35 for the Roast ticket and the price for a table will be \$200 (for eight people) will remain the same for this year and also that Jordan's remain the caterer. This motion was passed.

Kevin Huddleston made a motion, seconded by Jim Mills to close the libraries at 4 PM on New Years' Eve, and this will eliminate having a second shift that day. The motion was approved by the Board.

Pamela Wiggins, Watertown Librarian, reported she has had a request for the Adult Education classes meet at the Library once a week during the day. Kevin Huddleston made the motion, seconded by Betty Dedman that this be allowed and the motion passed.

Lebanon has {4) Desktop Computers- Damaged

(3) Monitors- Damaged

(1) Web Filter

(2) Video Gaming Chairs - Damaged

(1) Bookcase -Damaged

and Alesia Burnley asked they be declared surplus. Jim Mills made a motion, seconded by Connie Wright, to declare these items surplus. The motion was approved.

On motion by Jim Mills, the meeting was adjourned at 6:08 PM.